SPECIAL CONSIDERATION

Policy

Special Consideration is intended for students who are prevented by short-term illness, serious misadventure or unavoidable disruption from completing any unit requirements in accordance with their ability. It also applies to students who are prevented from completing their studies and have withdrawn from their course.

Eligibility

Students may apply for Special Consideration on a range of health or compassionate grounds where unexpected or extenuating circumstances during or at the end of semester, which:

a. prevented them from submitting assessable tasks;
b. prevented them from attending an examination,
c. substantially affected their performance in the above, or
d. necessitated the withdrawal from their course.

Examples of unexpected or extenuating circumstances normally considered, include:

a. Acute illness, for example, hospital admission, serious injury, severe asthma, severe anxiety or depression. This does not include symptoms associated with minor illness such as a cold or hay fever.
b. Loss or bereavement, for example, death of a close family member, family/relationship breakdown.
c. Hardship/trauma, for example, victim of a crime, sudden loss of income or employment, severe disruption to domestic arrangements.

Application

All applications will be considered on a case-by-case basis and full consideration will be given to the particular circumstances of the individual student. Special Consideration applications must be supported by evidence to demonstrate the severity of the circumstance(s) and that substantial disruption has been caused to the student’s capacity for effective study. Applications must also include specific details on how the unavoidable disruption affected previously satisfactory work by the student.

Responsibility

If a student determines that it is appropriate to apply for Special Consideration, it is their responsibility to notify AMPA of unavoidable disruption.

Related Procedures and Forms

Special Consideration Procedures
Special Consideration Forms
Reference

Macquarie University Special Consideration Policy
Monash University Special Consideration Policy
RMIT University Special Consideration Policy

Policy Details

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