STUDENTS AT ACADEMIC RISK

Policy Statement

AMPA recognises the necessity of reliably and efficiently monitoring the progress of students in their studies, and of having systems in place to promote the early detection of students who are making unsatisfactory progress and are, therefore, at risk of failing to complete their course within the planned period of study. This policy is designed to identify students who have demonstrated a persistent pattern of failure.

This policy applies equally to students enrolled in VET and Higher Education programs.

This policy is aimed at intervening to help students meet academic requirements by:

• regularly and effectively advising students of progress requirements
• identifying students not meeting academic progression requirements
• alerting students that they are not meeting academic progression requirements
• providing assistance to address issues affecting progression
• tracking the progress of students after they are identified as not meeting academic progression requirements.

Identifying Students at Risk

The following triggers will be used to identify students not meeting academic progression requirements:

• receiving a Fail, Withdrawn Fail or Attendance Fail grade in more than fifty percent of the units for which the student was enrolled in the semester just completed
• failure by a student to successfully complete core unit(s) of study
• failure twice by a student to pass the same unit of study
• unsatisfactory student attendance record as defined in a particular unit
• inability of a student to complete their award course within the maximum permitted time while carrying a normal student load.

The early detection of students in this category allows timely intervention, and the provision of advice and assistance to support students in their ongoing studies. Early detection and intervention may also reduce the number of students who eventually need to exercise the appeals mechanisms available to them.

Related Policy Documents
ACD029 Rules of Progression
ACD012 Appeal Against Assessment
ACD010 Academic Complaints

Sources
University of Melbourne
Macquarie University
Engineering Institute of Technology
AMI Education Australia

Policy Details

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