

## Admissions and Student Selection Policy

### Policy

The Academic Board has resolved that admission requirements and selection criteria should be clearly expressed to reflect accreditation approval, and that any changes be published at least six months before the intake to which they refer. The Executive Dean is responsible for monitoring the correctness and completeness of published admission requirements.

Student Administration is required to maintain appropriate records of the basis for admission of students so that:

- the effectiveness of admission criteria can be evaluated, and
- statistical reviews of the progression rates of students may be conducted, and
- the reporting requirements of TEQSA Provider Registration Standards must be satisfied.

These records should be kept in accordance with the AMPA policy for storage and handling of records.

#### 1.1.1.1 Selection

##### **Admission Requirements**

The admission requirements and selection criteria for each course are approved by the Tertiary Education Quality and Standards Agency (TEQSA) as part of course accreditation. Any change must be approved by the Academic Board and, if significant, reported to TEQSA.

Admission requirements for each course are published in the Prospectus and [www.ampa.edu.au](http://www.ampa.edu.au).

##### **English Language Requirements**

Applicants who have not completed an educational qualification in English have to provide proof of proficiency in English through internationally recognised tests such as IELTS, Pearson or TOEFL. The English language requirements for admission to each course are published in the Prospectus and [www.ampa.edu.au](http://www.ampa.edu.au). A summary of the tests and qualifications accepted by AMPA follows.

<b>Test/Qualification</b>	<b>Minimum required for Associate Degree</b>
IELTS	5.5
Pearson Test of English (PTE) Academic <sup>#</sup>	36
TOEFL (Paper based)	500
TOEFL (Internet Based Test - iBT)*	46
CEFR / Eurocentres	B2 / Level 6
Internal Assessment	IELTS 5.0 + TPS

Test/Qualification	Minimum required for Bachelor Programs
IELTS Academic	6.0 *(no individual band less than 5.0)
Pearson Test of English (PTE) Academic <sup>#</sup>	42
TOEFL (Paper based)	534
TOEFL (Internet Based Test - iBT)*	60
CEFR / Eurocentres	B2 / Level 7
Internal Assessment	IELTS 5.5* + TPS

Test/Qualification	Minimum required for Masters Programs
IELTS	6.0 ^(no individual band less than 5.5)
Pearson Test of English (PTE) Academic <sup>#</sup>	50
TOEFL (Paper based)	540
TOEFL (Internet Based Test - iBT)*	72
CEFR / Eurocentres	B2 / Level 7 or above
Internal Assessment	IELTS 5.5^ + TPS

\* Linking TOEFL iBT Scores to IELTS Scores [https://www.ets.org/s/toefl/pdf/linking\\_toefl\\_ibt\\_scores\\_to\\_ielts\\_scores.pdf](https://www.ets.org/s/toefl/pdf/linking_toefl_ibt_scores_to_ielts_scores.pdf)  
<sup>#</sup> Score Comparison Chart <https://www.mentoroverseas.com/training/score-comparison/>

The above tests or qualifications will be accepted as valid for admission into AMPA courses if the test was taken within 24 months of the proposed date of commencement of study.

IELTS	UK A Level English	Singapore-Cambridge A Levels	HKDSE	STPM	UK A Levels Humanities	UK AS Level English	IGCSE English	IB English A	
								Higher level	Standard level
5.5	E	E	3	E	D	D	C		3
6.0	D	D	4	D	C	C	A/B	3	4
6.5	B/C	B/C	5	B/C	A/B	A/B		4	5
7.0	A	A	5*	A				5	6
7.5	A*		5**					6	7

English Proficiency Requirements for admission to AMPA courses are published in the Prospectus and [www.ampa.edu.au](http://www.ampa.edu.au).

Qualification/subject	Grade requirement
Denmark Studentereksamen	8 in English A or 10 in English B
Finland Upper Secondary School Certificate	8 in English or English A Language
Germany Abitur	3 in Advanced Level English (LF)
Netherlands VWO	8 in Level 6 High School English
Norway Vitnemal	4 in English
Sweden Avgangsbetyg/Slutbetyg	VG or B in English

### 1.1.1.2 Access and Equity

While admission is based primarily upon academic merit, AMPA recognises that some applicants are not able to demonstrate their full potential for success at degree level study through the normal qualifying requirements. AMPA takes these factors into consideration and provides a means for the talented performer and mature age student for admission to its Bachelor and Associate Degrees of Music and Dance.

To be eligible to apply for admission as a mature age student, candidates must meet all of the following criteria:

- a) be at least 21 years of age on 1 March of the year of entry to AMPA
- b) not have an ATAR or equivalent interstate or overseas qualification that would enable them to compete for normal admission
- c) not have been enrolled for at least two full-time semesters of study in a Diploma or higher-level qualification
- d) satisfy the additional admission criteria for the course they wish to enter, e.g. artistic requirements, assumed knowledge, language requirements.

Mature age students are required to complete a Tertiary Preparedness Statement (TPS) prior to their audition/interview.

At the discretion of the Executive Dean, the offer of a place to a mature age applicant may be provisional requiring the student to pass all enrolled units in the first semester of study.

### 1.1.1.3 Admission

The Student Selection and Admission Procedure describes the admissions process. After receipt of complete applications, candidates will be auditioned and interviewed in person.

All in-person auditions will be recorded on video by a delegated staff member for comment and recommendation by the Head of Music/Dance or Executive Dean if they are not available to attend in person.

Overseas applicants may be interviewed off-shore, or by telephone, or communication may be via email.

It is the Executive Dean/CEO's responsibility to ensure that admission criteria and candidates who are offered a place for the course of study:

- Are appropriate for the Qualification Standards level of the course of study and required learning outcomes;
- Take account of external benchmarks; and,
- Ensure that students have adequate prior knowledge and skills to undertake the course of study successfully.

### 1.1.1.4 Admission Delegations

The authority to authorise an offer of admission to a potential student can only be made by the following personnel:

1. Executive Dean/CEO
2. Head of Music
3. Head of Dance

This authority must be recorded on the candidate's audition form.

## Related Documents

Student Selection and Admission Procedure

Prospectus

Audition and Interview Forms

## Policy Details

Status:	Current
Review Date:	January, 2021
Approval Authority:	Academic Board
Author:	Executive Dean